

**Minutes**  
**Caldwell Parish Library Board of Control**

The Caldwell Parish Library Board of Control met at 10:00 AM Wednesday, August 14, 2024 in the boardroom.

Members in attendance were:

M. Black, S. Chappell, M. Childress, A. Dannehl,  
C. Hearn, A. Parker, H. Yearby, T. Hartsfield

Guests: Ms. Shelby Dubose, and Ms. Jane Harris

The meeting was called to order by Mr. Hearn, with Mr. Yearby leading the invocation.

Prior minutes were read. There was an error on members in attendance. Motion to accept as corrected was made by Mrs. Childress and seconded by Mr. Black.

Financials were Discussed. Mrs. Hartsfield informed the board there is an issue with transition to the new QuickBooks online system. She will have it corrected by the next meeting.

**Director's Report**

Mrs. Hartsfield gave updates on the library activities since the last meeting.

- Summer reading program was very successful. Triple attendance numbers than previous years.
- The Louisiana Intercrossers for America has donated an American Flag for the boardroom. Mrs. Harris was present to thank the library for allowing the organization to hold their meetings at the library.

**Unfinished Business:**

- Trailblazer Trustee Association Meeting
  - Mrs. Hartsfield informed the board that Invitations have been mailed out. She presented the shirt idea for the board and staff.

**New Business:**

- New Employee recommendations. Mrs. Hartsfield held informational sessions and interviews for the new positions. Ms. Dubose was introduced to the board members. Mrs. Hartsfield recommended hiring Ms. Shelby Dubose for the Early Childhood programming/desk clerk position. Motion to hire Ms. Dubose was made by Mr. Yearby and seconded by Mrs. Childress. She also recommended hiring Ms. Logan McCulley for the custodian position. Motion to hire Ms. Dubose was made by Mr. Black and seconded by Mrs. Dannehl.

**The next board meeting is set for** December 18th.

With no further business, the meeting adjourned.

**Respectfully submitted:**

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**Tammi Hartsfield, Secretary**